

SPECIAL CITY COUNCIL MEETING  
DECEMBER 16, 1991

PRESENT

Don Dafoe  
Wesley J. Bloomfield  
Gayle Bunker  
Robert Dekker

Mayor  
Council Member  
Council Member  
Council Member

ABSENT

Robert Droubay  
Rex Harris

Council Member  
Council Member

OTHERS PRESENT

Dorothy Jeffery  
Richard Waddingham  
Kay Kimball  
Rick G. Roberts  
Rita Byrd  
Frank Seegmiller  
Neil Forster  
H. Doyle Bender

City Recorder  
City Attorney  
Kimball & Roberts, C.P.A.  
Kimball & Roberts, C.P.A.  
Public Works Secretary  
Creamer & Noble Engineers  
Public Works Director  
City Treasurer

Mayor Dafoe called the meeting to order at 7:00 p.m. Dorothy Jeffery, City Recorder, acted as secretary. Mayor Dafoe stated that notice of the meeting time, place and agenda was posted at the principal office of the governing body located at 76 North 200 West and was provided to the Millard County Chronicle/Progress, and to each member of the City Council by personal delivery two days prior to the meeting.

Council Member Gayle Bunker offered an invocation, after which Mayor Dafoe led the Council in the Pledge of Allegiance.

MINUTES

The proposed minutes of a Regular City Council Meeting held December 12, 1991, were presented for consideration and approval. The Council reviewed the minutes briefly and proposed corrections. Council Member Gayle Bunker MOVED that the minutes be approved as corrected. The motion was SECONDED by Council Member Robert Dekker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

### ACCOUNTS PAYABLE

The Council reviewed the accounts payable, a list of which had been given to them two days prior to the meeting. Following a brief discussion of the accounts payable, Council Member Robert Dekker MOVED that the accounts payable be approved for payment as listed in the amount of \$70,822.84. The motion was SECONDED by Council Member Gayle Bunker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

### NEW BUSINESS

#### DAVID KAY KIMBALL, KIMBALL AND ROBERTS, C.P.A.: PRESENTATION OF PROPOSED AUDIT REPORT FOR FISCAL YEAR ENDING JUNE 30, 1991

Mayor Don Dafoe asked David Kay Kimball to present Delta City's Audit Report for Fiscal Year Ending June 30, 1991.

Mr. Kay Kimball, Kimball & Roberts, P.C., first reviewed in detail the City of Delta Management Letter dated June 30, 1991, after which he reviewed the Audit Report For Year Ended June 30, 1991.

#### PUBLIC WORKS DIRECTOR NEIL FORSTER: CONTRACT FOR ENGINEERING SERVICES FOR AIRPORT IMPROVEMENT PROJECT BETWEEN DELTA CITY AND CREAMER AND NOBLE, INC.

Mayor Don Dafoe asked Public Works Director Neil Forster to present a contract between Delta City and Creamer & Noble, Inc. for an Airport Improvement Project at the Delta Municipal Airport.

Mr. Forster asked Frank Seegmiller, Creamer & Noble, Inc., to present this item.

Mr. Frank Seegmiller presented and discussed in detail a "Contract For Engineering Services Between Delta City Corporation And Creamer & Noble, Inc.".

Mr. Seegmiller also presented a Certificate of Insurance listing Delta City as the Certificate Holder.

Mr. Seegmiller then reviewed the Delta Airport Construction Engineering Man-Hour and Expense Summary. The Airport Improvement Project total cost as proposed by Creamer & Noble, Inc. is \$24,744.48.

Following brief discussion, Council Member Wesley Bloomfield MOVED to approve the Airport Improvement Contract between Delta City and Creamer & Noble, Inc., as presented. The motion was SECONDED by Council Member Gayle Bunker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a roll call vote. The voting was as follows:

Council Member Wesley Bloomfield	Yes
Council Member Gayle Bunker	Yes
Council Member Robert Dekker	Yes
Council Member Robert Droubay	Absent
Council Member Rex Harris	Absent

Mayor Dafoe then signed the contract and it was attested by City Recorder Dorothy Jeffery.

PUBLIC WORKS DIRECTOR NEIL FORSTER: AIRPORT IMPROVEMENT PROJECT CONTRACT

Mayor Don Dafoe asked Public Works Director Neil Forster to discuss the Airport Improvement Project Contract.

Public Works Director Neil Forster explained that the bids for the Airport Improvement Project will be submitted and opened on Thursday, December 19, 1991, at 1:30 p.m. Once the bids are opened and the cost of the project is determined, FAA in Denver, Colorado, will send a grant agreement to Delta City to be executed and returned to them by December 31, 1991. If the agreement is not signed and returned by December 31, 1991, money will not be granted by the FAA for the Airport Improvement Project.

Therefore, Mr. Forster requested that the Council authorize Mayor Dafoe to execute the grant agreement when it arrives so it can be returned to the FAA by December 31, 1991.

Following brief discussion, Council Member Wesley Bloomfield MOVED to authorize Mayor Don Dafoe to execute a grant agreement between Delta City and FAA for the Airport Improvement Project. The motion was SECONDED by Council Member Gayle Bunker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

MAYOR DON DAFOE: SPECIFIC PROJECT LIST FOR COMMUNITY DEVELOPMENT BLOCK GRANT

Mayor Don Dafoe explained that a Public Hearing was held prior to the Special City Council Meeting for the purpose of receiving public comment regarding a Downtown Beautification Project. Mayor Dafoe said that Sunrise Engineering has submitted a proposal for a beautification project costing approximately \$29,000 for preliminary engineering and administration and approximately \$46,000 for final design. The Preliminary Mainstreet Project is outlined as follows:

AREA: A four block area beginning at the overpass and continuing East 4 blocks. This area includes both North and South sides of the street.

PRELIMINARY ENGINEERING AND ADMINISTRATION:  
BUDGET \$29,000

- Includes:
- (1)
    - (a) Assessment of existing improvements. Includes current utilities (water and sewer, electrical), parking area, concrete area (curb and gutter, sidewalks), lighting, storm drainage, irrigation, and potential liabilities (underground fuel storage tanks).
    - (b) Requires 1 meeting with utility personnel, 1 UDOT meeting (possible participation)
    - (c) Construction survey of area to get existing measurements, existing improvements mapped and mylars produced, and property owners identified.
  - (2) Assessment of Site Proposed Improvements:
    - (a) Present and assess alternative designs.
    - (b) Meeting with committee personnel, property owners, Mayor and City Council for site improvement recommendations.
    - (c) Final recommendation on site improvements to include:
      1. Sidewalk size with type of improvements; i.e., brick pavers, planters, etc.
      2. Curb and gutter.
      3. Parking facilities.
      4. Street beautification (trees, planters, grates, benches, irrigation, power system improvements, lighting, poles, conduits, etc.)
      5. Parking lot improvements (asphalt area, landscaping, walkways, dumpster enclosures, storm drainage, parking lot, lighting, parking lot striping, etc.)
  - (3) Preliminary Design
    - (a) Preliminary design drawings for presentation to funding agencies with site improvements.
    - (b) Prepare formal feasibility study with final design recommendations.
    - (c) Preliminary engineers cost estimate.
    - (d) Meetings with funding agencies for proposed improvement funding.

FINAL DESIGN  
BUDGET \$46,000

The funding available from CDBG could be used to partially or totally fund final design. Final design cost will be determined by preliminary engineers cost estimates.

Mayor Dafoe explained that Delta City is applying for \$90,000 from the Community Development Block Grant (CDBG) and the above figures are only an estimate of costs for a proposed project.

Following discussion, Council Member Gayle Bunker MOVED to accept the Preliminary Mainstreet Proposal as listed. The motion was SECONDED by Council Member Wesley Bloomfield. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously.

#### OTHER BUSINESS

Mayor Dafoe said that John Decee, Rancho Mobile Home Park Owner, met with him and proposed to purchase the park in the mobile home park from Delta City. Mayor Dafoe recommended that Mr. Decee build a new pavilion in the City Park for the purchase price of the park and retain the existing pavilion at Rancho Mobile Home Park. The City Council spoke in favor of selling the property.

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Attorney Richard Waddingham said that he spoke with Frank Seegmiller, Creamer & Noble, Inc., regarding the contract bids for the Airport Improvement Project, change orders and contract rights of the engineer under the contract bid document. Mr. Seegmiller advised Attorney Waddingham that the cost of any work item can be increased 25% without the City's approval; however, Mr. Seegmiller said that Creamer & Noble, Inc. would not increase any work item without Delta City's approval. Mr. Seegmiller also stated that the engineers would be hesitant to increase any work item since they are limited by Federal funding.

Attorney Waddingham asked Mr. Seegmiller who would be responsible if the funding exceeds the Federal fund amount. Mr. Seegmiller said that Creamer & Noble would bear the cost of any excess amount spent.

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Mayor Don Dafoe said that he talked with Superintendent Topham regarding the sewer line on 100 North for the new Delta North Elementary School. Superintendent Topham will submit a letter to the Council requesting Delta City's participation in the cost or partial cost of engineering for the sewer line. This item will be discussed upon receipt of the letter.

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Mayor Don Dafoe reminded the City Council of the Christmas Party to be held Friday, December 20, 1991, at 7:00 p.m. at the Gold Room.


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Council Member Robert Dekker asked that the tape recorder in the Council Chambers be repaired.


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Brief discussion was held regarding a computer for Judge Stan Robison.

Mayor Dafoe asked if there were any comments, questions or items to be discussed. There being none, Council Member Wesley Bloomfield MOVED to adjourn. The motion was SECONDED by Council Member Robert Dekker. Mayor Dafoe asked if there were any comments or questions regarding the motion. There being none, he called for a vote. The motion passed unanimously. Mayor Dafoe declared the meeting adjourned at 8:00 p.m.

  
DON DAFOE, Mayor

  
DOROTHY JEFFERY  
Delta City Recorder

MINUTES APPROVED: RCCM 1-13-92